

UKSTT Awards – Information & Judging Criteria

Introduction

The United Kingdom Society for Trenchless Technology makes annual awards to promote excellence in trenchless technology. The awards are made at the society's Annual Dinner. It recognises the outstanding contributions made by organisations and individuals to the promotion, use and development of Trenchless Technology in the previous calendar year.

The awards themselves are open to all aspects of Trenchless activities. Entries for overseas projects will be accepted provided they are submitted by UK companies who either did the work or supplied the equipment. Entries will also be accepted from overseas companies for work carried out in the UK.

For each of the categories a panel of independent judges, many of whom are not necessarily members of the society, will be carefully selected to be representative from a broad cross section of the relevant industries.

The Awards

Submissions - Entrants should submit no more than **1500** words in **11pt Arial** Font including up to **four photographs or images** to support their application. The submission **must include a 50 word synopsis** to aide any future introduction or presentation at the awards evening.

The compressed file size shall **not exceed 4Mb in total (pdf)**

NOTE – entries oversize or word count may be returned for amendment and re-submission.

Submissions must be received no later than 8 weeks prior to the dinner and relate to projects or innovation developments that occurred in part or whole during the calendar year preceding the particular awards event.

All winning entries will be passed forward for entry into the ISTT awards scheme.

Judging - Judges will give particular credit to projects, products or a report that illustrate the benefits of Trenchless Technology and furthers the aims of UKSTT.

They will be looking for originality of approach, technical difficulty and innovation as well as customer care, client satisfaction, programme compliance, cost minimisation, safety record and environmental considerations. The weighting and applicability of the scoring will be tailored to the category.

PLEASE NOTE - Where an applicant makes no project specific reference or offers no supporting information on any particular judging criteria of an award category within their submitted entry then judges shall be obliged to score that aspect of the entry as '**Zero**'

Contact / Follow up liaison details - It is essential that every entrant, when making a submission, clearly identifies their full contact details, including address, land line and mobile telephone numbers and email address and ensures prompt response to any subsequent requests for supporting actions or submissions.

Categories

Renovation – 2 awards (Large >£250K & Small <£250K) - These two awards cover successful UK pipeline renovation projects of any diameter or technique.

New Installation – 2 awards (Large >£250K & Small <£250K) - These two awards will be presented to companies demonstrating their key roles in successful new installations of cables, ducts or pipelines using trenchless techniques.

Small Scheme (<£50K) - This award is offered by UKSTT to encourage applicants to submit projects that, regardless of size, are examples of excellence either technically or professionally, that they believe supports the aims of the awards ethos as well as

demonstrates innovation in street works and the protection of the environment. It is designed to encourage submissions from a wider range of entrants in the trenchless world.

Innovation - This category covers non-project specific developments that support the trenchless technology industry (i.e. underground mapping software, underground detection equipment, combined sewer overflow chambers, towing heads, coil handling, tracking devices, safety equipment, new materials, jointing systems, etc) The list is illustrative only and the panel wish to receive the widest possible range of related submission for consideration. The industry depends on such innovations.

UKSTT AWARDS - JUDGING CRITERIA

Renovations, New Installations, and Small Scheme -

Using the score card provided the following procedure should be followed in marking the submissions:

Each submission should be rated against the following five categories; **Project Management, Community Impacts & Customer Care, Legislative Compliance, Environmental Management, and Innovation.**

Each of these categories should be rated within the headings and scores illustrated in the table against each section. The maximum score any project can be awarded is **50 points.**

The items listed under each category in standard type are issues that need to be considered in reaching the score for that category.

Submissions shall where appropriate demonstrate sufficient knowledge and effective systems to achieve New Roads and Street Works Act (NRSWA) and Traffic Management Act (TMA) compliance. This will include section 74 compliance, prevention of Fixed Penalty Notices, and the avoidance of Signing Lighting and Guarding and / or Reinstatement defects. Appreciation and adoption of the NJUG National Code of Conduct would be appropriate.

In addition, submissions shall where appropriate or applicable illustrate compliance with water quality directives, environmental protection and the avoidance of uncontrolled discharge to water courses, prevention of risk from explosion and methods processes and systems to reduce or negate any risk of third party apparatus strikes.

Some submissions may be incomplete or fail to provide information for one or more of the categories. In this case the Judge will have to mark that category in accordance with the information submitted.

Should any clarification of this procedure be required please contact Val Chamberlain on 01926 330935 or email your query to admin@ukstt.org.uk.

UKSTT AWARDS - JUDGING SHEET

Award category	Insert Category Name				
Name of Nominee	Insert Nominee Name Title & Contact Details				
Title of Submission	Insert Title of Submission				
Judging Rules					
<p>1. Rate the submission against each of the relevant criteria shown. – NB Nil information or supporting evidence for any particular element or criteria scores 'Zero' points – judgment must be based on the information submitted and not assumptions or pre-knowledge of the company or individual concerned.</p> <p>2. Write the score in the appropriate column.</p> <p>3. Add the columns</p> <p>4. Total across to give the final score</p> <p>5. Results to be back no less than 8 weeks before awards event.</p>					
1) Project Management	First Class (10 points)	Above average (8 points)	Acceptable (6 points)	Below average (4 points)	Weak (2 points)
On time delivery, cost control , team working, avoidance and / or management of disputes and the quality of workmanship.					
2) Community Impacts & Customer Care	First Class (10 points)	Above average (8 points)	Acceptable (6 points)	Below average (4 points)	Weak (2 points)
This might include advance warning and publicity, business consultations and communications and information management, programme management, building local relationships, reducing public impact or inconvenience.					
3) Legislative Compliance	First Class (10 points)	Above average (8 points)	Compliant (6 points)	Below average (4 points)	Weak (2 points)
This should include, where appropriate, clear evidence of Health and Safety and Construction Design & Management Regulations (CDM) compliance as well as a recorded set of safe systems of work. Street Works legislative compliance where applicable must also be clearly demonstrated including pedestrian provision.					
4) Environmental Management	First Class (10 points)	Above average (8 points)	Compliant (6 points)	Below average (4 points)	Weak (2 points)
This category will be judged on clear evidence of effective Waste management, environmental awareness as well efforts to reduce the environmental impacts of the works.					
5) Innovation	Outstanding / exceptional (20 points)	Very Good (16 points)	Good / Sound (12 points)	Average (8 points)	Nothing special (4 points)
Choice of technique and skill in its cost effective timely deployment along with adaptation to local ground conditions and site constraints whilst maximising technology to deliver on time and meet client expectations will need to be illustrated in conjunction with any particular novel technique(s), applications(s) and their commercial potential.					
TOTALS (points)					
FINAL SCORE					

UKSTT AWARDS - JUDGING CRITERIA

Innovation -

Using the score card provided the following procedure should be followed in marking the submissions:

Each submission should be rated against the following six categories

- 1. Overall Innovative contribution to the project, product and industry**
- 2. Client Satisfaction**
- 3. Health & Safety**
- 4. Environmental Benefits**

Each of these categories should be rated within the headings and scores illustrated in the table against each section. The maximum score any project can be awarded is **50 points**.

The items listed under each category are issues that need to be considered in reaching the score for that category.

- 1. Originality of Approach / Choice of technique / Technical Difficulty / Maximising technology / Commercial Potential**
- 2. Quality of workmanship / Team working / Fitness for purpose**
- 3. Accident record / Risk Management system / Safe systems of work**
- 4. Carbon accounting / Waste management**

Some submissions may be incomplete or fail to provide information for one or more of the categories. In this case the Judge will have to mark that category in accordance with the information submitted.

Should any clarification of this procedure be required please contact Val Chamberlain on 01926 330935 or email your query to admin@ukstt.org.uk.

UKSTT AWARDS - JUDGING SHEET

Award category	Innovation <small>Insert Category Name</small>
Name of Nominee	<small>Insert Nominee Name Title & Contact Details</small>
Title of Submission	<small>Insert Title of Submission</small>

Judging Rules

1. Rate the submission against each of the relevant criteria shown. – NB Nil information or supporting evidence for any particular element or criteria scores 'Zero' points – judgment must be based on the information submitted and not assumptions or pre-knowledge of the company or individual concerned.
2. Write the score in the appropriate column.
3. Add the columns
4. Total across to give the final score
5. Results to be back no less than 8 weeks before awards event.

1) Overall Innovative contribution to the project, product and industry	Very good (20 points)	Good (16 points)	Average (12 points)	Poor (8 points)	Very Poor (4 point)
Originality of Approach, Choice of technique, Technical Difficulty, Maximising technology, Commercial Potential					
2) Client Satisfaction	Very good (10 points)	Good (8 points)	Average (6 points)	Poor (4 points)	Very Poor (2 point)
Quality of workmanship, Team working, Fitness for purpose					
3) Health & Safety	Very good (10 points)	Good (8 points)	Average (6 points)	Poor (4 points)	Very Poor (2 point)
Accident record, Risk Management system, Safe systems of work					
4) Environmental Benefits	Very good (10 points)	Good (8 points)	Average (6 points)	Poor (4 points)	Very Poor (2 point)
Carbon accounting & Waste management					
TOTALS					
	FINAL SCORE				

UKSTT AWARDS - JUDGING CRITERIA

Young Engineer -

The UKSTT Chairman's award will go to the young engineer (<30 years) who can best demonstrate their contribution to the field of Trenchless Technology.

JUDGING CRITERIA - Judges will be looking for evidence of an understanding of Trenchless Technology, the individual's contribution made, the quality of the submission and the candidate's vision for the future of Trenchless Technology.

In line with other awards you should, where appropriate, identify in your submission factors such as originality of approach, technical difficulty and innovation as well as customer care, client satisfaction, programme compliance, cost minimisation, safety record and environmental considerations.

UKSTT AWARDS - JUDGING SHEET					
Award category	Insert Category Name - Young Engineer				
Name of Nominee	Insert Nominee Name Title & Contact Details				
Title of Submission	Insert Title of Submission				
Judging Rules					
1. Rate the submission against each of the relevant criteria shown. NB Nil information or supporting evidence for any particular element or criteria scores 'ZERO' points – judgement must be based on the evidence submitted and not based on assumptions.					
2. Write the score in the appropriate column.					
3. Add the columns					
4. Total across to give the final score					
5. Results to be back no less than 8 weeks before awards event.					
	Very good (5 points)	Good (4 points)	Average (3 points)	Poor (2 points)	Very Poor (1 point)
1) Understanding of Trenchless Technology					
Originality of Approach					
Technical Difficulty					
Innovation					
Safety Record					
Environmental Considerations					
2) Contribution to the project / industry					
Customer Care					
Client Satisfaction					
Programme compliance					
Cost Minimisation					
3) Quality of the Submission					
Appearance					
Content - facts and figures					
Use of graphics, images & photo support					
4) Vision for the future					
Clear understanding of the 'climate'					
Demonstrable knowledge through study and CPD					
Geopolitical context - national / international					
TOTALS					
			FINAL SCORE		